

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
CITY HALL BUILDING
MONDAY, APRIL 5, 2021**

Present:

Mayor Ollie Clemons
Valerie Anderson
Melanie Elder
Devon Myrick
Sandra Leverette
Randy Green
Marlin Lamar

Absent: Elizabeth Young & Darrell Weaver

Also, present: Scott Kimbrough, City Attorney; Denise Lowe, Finance Director; Bo Garrison, Public Works Director; Brandon Merritt, Fire Chief; Bob Starrett, Police Chief and Kiona Warren, Deputy City Clerk

1. CALL TO ORDER

Mayor Clemons called the meeting to order, gave the invocation & led the Pledge of Allegiance. Mayor Clemons asked if anyone needed to add items to the agenda. Mr. Green added items 9B State Certification & 9C Big Lots Plaza Complaint (informational only).

Mr. Green moved to follow the recommendation of Mayor Clemons to add items 9B & 9C. Seconded by Mrs. Leverette. Motion passed. (6-0)

2. CONSENT AGENDA – INFORMATION AND UPDATE

(No Action Required by Council – See Specific Department Director before a Meeting.)

3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills - \$3,073.01
- C. Approve Minutes of Regular Council Meeting March 1, 2021

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to approve the Consent Agenda. Seconded by Mr. Green. Motion passed. (6-0)

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

This email was sent in for Mayor & Council:

My name is Natasha Dyer. I live in Ward 1 and want to get answers on what happened to the discussion of creating quiet zones with the trains that run through downtown Austell at all hours of the day and night. When I moved to Austell in late 2019 and started attending council meetings, the Mayor said that there was something in the works with Army Corps of Engineers (?) that was going to be rolling out in April 2020 then Covid came along and not being able to attend meetings heard nothing else of it. I believe the trains should be quiet from the hours of 10pm-8am. Mayor Clemons stated that we are on track and we are having those conversations as well as having the preassessment done. We also need a traffic study done for the safety of all citizens. Hopefully we will have a plan moving forward this year.

6. GAS SYSTEM REPRESENTATIVE

OLLIE CLEMONS, MAYOR

Mr. Kimbrough stated we are doing better than last year so far & we are in good shape.

7. FINANCE DEPARTMENT

VALERIE ANDERSON, CHAIRPERSON

Denise Lowe, Finance Director

A. Financial Report

B. Closing Inactive Bank Accounts

The purpose is to close City bank accounts with no activity and no legal requirement to remain open. The City has numerous bank accounts that have been established to track and monitor revenues and expenses for various Funds. These transactions are, and have been, tracked through due to/due from general ledger accounts. Since we are continuing to be charged for these bank accounts, we would like to close them and deposit the remaining balances into the General Fund bank account.

We have discussed our request with our auditor and have decided there is no need to keep the following bank accounts open:

Business Investment Account

5K Run Account

E911 Account

Hotel/Motel Account

Installment Sale Account

HMGP Account

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to close the above bank accounts with Westside Bank. Seconded by Mrs. Leverette. Motion passed. (6-0)

C. Write off Old Utility Accounts

The purpose is to write off utility (water, sewer, solid waste, recycling) account balances in the amount of \$270,351.71. The finance department would like to write off old account balances prior to 12/31/2015. Most of these accounts have been turned over to collections prior and have not received payment since. These customers are no longer residents of the City.

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to write off old utility account balances. Seconded by Mrs. Leverette. Motion passed. (6-0)

8. GENERAL ADMINISTRATION

MELANIE ELDER, CHAIRPERSON

Elizabeth Young, Director

A. 2021 Election Contract for Conduct

It is the recommendation of the General Administration Department to approve the Cobb County Contract for Conduct for the 2021 Election. Attached is the contract and the cost estimate for the election.

Ms. Elder moved to follow the recommendation of Mayor Clemons to approve the 2021 Election Contract for Conduct. Seconded by Mr. Myrick. Motion passed. (6-0)

B. Revised Court Calendar

It is the recommendation of the General Administration Committee to revise the court calendar of June through December 2021. The revision is due to the transition from night court to day court. Court will now be held on Wednesday's (per the attached calendar) at 3:00 pm. This will help alleviate overtime in several departments. We have met with all the departments involved as well as Judge Darden and our solicitors. Everyone is looking forward to the adjustment.

Ms. Elder moved to follow the recommendation of Mayor Clemons to revise the court calendar. Seconded by Mr. Myrick. Motion passed. (6-0)

9. POLICE DEPARTMENT

RANDY GREEN, CHAIRPERSON

Bob Starrett, Police Chief

A. Police Report

B. State Certification (see attached for informational purposes only)

C. Big Lots Plaza Complaint (see attached for informational purposes only)

10. FIRE DEPARTMENT

MARLIN LAMAR, CHAIRPERSON
Brandon Merritt, Fire Chief

A. Fire Report

11. PUBLIC WORKS DEPARTMENT

SANDRA LEVERETTE, CHAIRPERSON
Bo Garrison, Director

A. Purchase of a New Trailer Vacuum

It is the recommendation of Public Works Department to purchase a new trailer vacuum and 3" high-visibility directional light board (on back of vacuum tank) from Vermeer Southeast for \$91,185.00 to be added to the Public Works fleet. We would like to waive the purchase from lowest bidder.

The purchase includes the following:

- 49 Kabota Horsepower, Diesel engine.
- Hydraulic Boom
- 1-year parts and labor warranty
- Safety lightbar

Quotes received:

- (1) Vermeer Southeast: \$91,185.00
- (2) P & H Supply Inc: \$87,725.00
- (3) Ditch Witch of Georgia: \$84,250.00

The funds will come from SPLOST 335-4200-54-2500.

Mrs. Leverette moved to follow the recommendation of Mayor Clemons to approve the purchase of a new trailer vacuum. Seconded by Mr. Myrick. Motion passed. (6-0)

12. PARKS DEPARTMENT

DEVON MYRICK, CHAIRPERSON
Darrell Weaver, Director

A. No Report

13. COMMUNITY AFFAIRS

VALERIE ANDERSON, CHAIRPERSON

Darrell Weaver, Director

A. Code Enforcement Report

14. ATTORNEY, DUPREE & KIMBROUGH

A. No Report

15. MAYOR'S REPORT

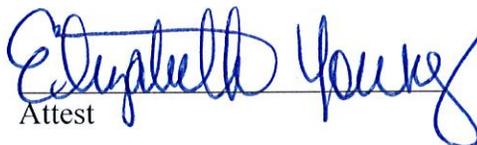
A. CMA Meeting – Hosted by City of Austell
April 13, 2021 @ 6:30 pm
Threadmill Complex, Suite 175

16. ADJOURN

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to adjourn the meeting. Seconded by Mr. Myrick. Motion passed. (6-0)



Mayor



Attest

 MAY 6. 2021
Date