

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
APRIL 7, 2008**

Present: Mayor Joe Jerkins
Kirsten Anderson
Beverly James Boyd
Randy Green
David "Bo" Traylor
Scott Thomas

Absent: Virginia Reagan

The regular meeting of the Mayor and Austell City Council was held on April 7, 2008, at 7:00 P.M. at City Hall.

Also present were: Scott Kimbrough, City Attorney; Carolyn Duncan, City Clerk; Sandra Farmer, Assistant Director, General Administration; Randy Bowens, Public Works Director; Jim Graham, Community Development Director; Bob Starrett, Police Chief; Tim Williams, Fire Chief.

1. CALL TO ORDER

Mayor Jerkins called the meeting to order. Reverend David Pearce gave the Invocation. Mayor Jerkins led the Pledge of Allegiance. Mayor Jerkins asked if any member of the Council would like to add items to the agenda. Randy Green stated he would like to add 12A. - Purchase of Rough (2) Terrain Vehicles.

Mr. Traylor moved to follow the recommendation of Mayor Jerkins to add items to the agenda. Seconded by Mr. Thomas. Motion passed (5-0).

2. CONSENT AGENDA – INFORMATION AND UPDATE

(No Action Required by Council – See Specific Department Director before Meeting.)

3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills \$724.98
- C. Approve Minutes of Regular Meeting March 3, 2008

Ms. Boyd moved to follow the recommendation of Mayor Jerkins to approve the Consent Agenda. Seconded by Mr. Green. Motion passed (5-0).

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

No one spoke.

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**6. GAS SYSTEM REPRESENTATIVE
JOE JERKINS**

Mr. Kimbrough stated the gas system met a week and half ago and approved and adopted the gas rate schedule. I am happy to report the gas company is doing very well.

**7. FINANCE DEPARTMENT
BEVERLY JAMES BOYD, CHAIRPERSON
Denise Soesbee, Director**

A. Financial Report

**8. GENERAL ADMINISTRATION
KIRSTEN ANDERSON, CHAIRPERSON
Carolyn Duncan, Director**

A. No Report

**9. POLICE DEPARTMENT
VIRGINIA REAGAN, CHAIRPERSON
Bob Starrett, Police Chief**

A. Police Report
B. Code Enforcement Report

**10. FIRE DEPARTMENT
SCOTT THOMAS, CHAIRPERSON
Tim Williams, Fire Chief**

A. Fire Report

**11. PUBLIC WORKS DEPARTMENT
DAVID "BO" TRAYLOR, CHAIRPERSON
Randy Bowens, Director**

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1. Recommendation and Approval:

A. Outdoor Lighting – Pine Street Park

Mr. Traylor stated it is the recommendation of the Public Works Committee to install one (1) standard street light at Pine Street at a cost of \$13.65 per month. A 35 foot wood pole would also need to be installed at a cost of \$287.90.

Mr. Traylor moved to follow the recommendation of the Public Works Committee to approve the Outdoor Lighting at Pine Street Park. Seconded by Ms. Boyd. Motion passed (5-0).

B. City Website – New Format

Mr. Traylor stated in April 1999 the City's first website was created. Since then, the website has undergone one complete revision. The Public Works Committee would like to recommend another complete revision. Research has been completed and found the best solution would be to utilize services of GovOffice, a Content Management System for local governments.

If approved, City staff would have complete management of what content goes onto the website. Once the site is complete, permissions could be granted to assigned users within each department that would limit his or her capacity to edit and publish content. There would be an approval process that assigned users would go through prior to any added content becoming live on the site.

One good feature of this system is that the website would always be up-to-date. As events or meetings approach a certain date, they would be displayed and would automatically be removed from the site after they have occurred.

There are only two required costs to get started with GovOffice: (1) a one-time only license fee, which includes an initial training session and (2) a monthly service package fee, which covers the hosting of our website and maintenance of servers, customer support, and future upgrades. We would also like to utilize their custom graphic web design service where our template choice will be modified to include a custom banner (page header) and revisions to the navigation bar, footer, color scheme, etc.

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The total cost of this project would be \$3,431.00 and would come from each Department and since we have six departments we would like to ask each department be charged \$572.00.

Attached are a few examples of web pages that have been created using GovOffice. The first three are customized sites and the last two are basic sites.

Mr. Traylor moved to follow the recommendation of the Public Works Committee to approve the City Website revision. Seconded by Ms. Boyd. Motion passed (5-0).

Mr. Traylor moved to follow the recommendation of Ms. Boyd to add the motion and appoint Carolyn Duncan and Duane Demeritt to review and edit the Website to the above motion. Seconded by Mr. Thomas. Motion passed (5-0).

12. PARKS DEPARTMENT

**RANDY GREEN, CHAIRPERSON
Jim Graham, Director**

A. Purchase of Rough (2) Terrain Vehicles

Mr. Green stated the Sweetwater Creek Walking Trail is now complete with the exception of some items of punch that are presently being done. In order to maintain this park efficiently it will be necessary for the Parks Department to use some type of small rough terrain vehicle.

The Parks Committee recommends approval of the purchase of two (2) used and refurbished John Deere Utility Vehicles priced as follows:

(1) Turf Gator	equipped w/hitch, canopy and windshield	\$5,090
(1) HPX Gator	equipped w/4 wheel drive, hitch, industrial tires	<u>\$7,528</u>
	Total	\$ 12,618

The funds will come from Account 250/1565.

Mayor Jerkins asked if that account is part of the \$100,000 we received from the builder on one of the sub-divisions. Mr. Green stated yes, it was.

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**13. COMMUNITY DEVELOPMENT
BEVERLY JAMES BOYD, CHAIRPERSON
Jim Graham, Director**

A. 2008 CDBG Subrecipient Agreement

Ms. Boyd stated the Cobb County Board of Commissioners has awarded the City of Austell Community Development Block Grant (CDBG) funding in the amount of \$31,425.00. We also have an additional \$4,992.00 left from the 2007 project to add to this amount.

The 2008 project will be a continuation of the renovations to the George Beavers Park and will be the addition of a covered picnic pavilion with tables and additional landscaping. Further plans include the installation of additional pieces of playground equipment in Collar Park.

Ms. Boyd moved to follow the recommendation of the Community Affairs Committee to approve the 2008 Community Development Block Grant Agreement. Seconded by Mr. Thomas. Motion passed (5-0).

B. Austell Area Community Improvement Commission Park Funding Approval

1) Collar Park

Ms. Boyd stated the Community Development Committee would like to present the folder you have in front of you which is renovation to Collar Park. The committee is asking approval from Mayor and Council for funds approved by the Austell Area Community Improvement Commission (AACIC) for the two projects listed below.

Funding in the amount of two hundred five-thousand, seven hundred twenty-one dollars and zero cents (\$205,721.00) was unanimously approved by the Commission on April 1, 2008. The two proposed projects and cost breakdown are as follows:

COLLAR PARK (IMPROVEMENTS) 2865 Joe Jerkins Blvd.

➤ Restroom Bldg.....	\$38,500.00
➤ Gazebo.....	\$30,000.00
➤ Paving the access road.....	\$13,561.00
➤ Electrical work.....	\$17,000.00
➤ Sidewalks.....	\$14,660.00

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➤ Christmas Tree.....\$18,000.00
ESTIMATED COST \$131,721.00

2) Mayors Memorial Park
**MAYORS PARK (NEW) corner of Love Street and Veterans
Memorial Hwy.**

➤ Fountain
➤ Brick Perimeter walls Brick Sidewalks
➤ Brick Sidewalks
➤ Landscaping
109,000.00
(minus amount left from purchase) -35,000.00
ESTIMATED COST \$74,000.00

The combined estimated costs for each project brings the total requested funds to \$205,721.00

Ms. Boyd moved to follow the recommendation of the Community Development Committee to approve the funds which was approved by the Austell Area Community Improvement Commission. (AACIC) for the two projects listed above. Seconded by Mr. Thomas. Motion passed (5-0).

Ms. Anderson asked if any of the CDBG funds would be used for the above projects. Ms. Boyd and Mayor Jerkins stated, no, these funds would not be used for these projects.

14. CITY ATTORNEY – DUPREE & KIMBROUGH

A. No Report

15. MAYOR’S REPORT

A. CMA MEETING

DATE: April 8, 2008
TIME: 6:30 P.M.
LOCATION: AUSTELL COMMUNITY CENTER

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16. ADJOURN

*Mr. Thomas moved to follow the recommendation of Mayor Jerkins to adjourn.
Seconded by Ms. Reagan. Motion passed (5-0).*