

Requirements for Completing a Rezoning Application

- Completed application form attached hereto. An application is not considered complete and will not be processed unless all necessary items are submitted.
- Letter requesting the annexation and/or rezoning from the owner of record (or listed representative) to include a statement of the intended use of the property.
- Copy of the deed for said property to include the full legal description.
- Copy of the current property taxes paid in full.
- Copy of the boundary survey or plat of the subject property. This shall include both three (3) copies in paper as well as one copy in electronic format (PDF).
- If new construction is proposed – a copy of the preliminary site development plan. This copy shall be in both paper (three (3) copies to scale and no larger than 36: x 48”) and electronic format (PDF). Site plan shall include all pertinent development features including, but not limited to, adjoining streets and rights-of-way, property lines, building setbacks identified and labeled, locations of building footprint(s) and size of structure(s), access, buffer areas, state waters (if any), parking spaces with dimensions, utilities and any other necessary development related references.
- Completed Campaign Disclosure Report.
- Completed Property/Financial Disclosure Report.
- Proof of adjacent owner notification.
- Written approval from the County Health Department reflecting approved private sewage disposal measures.
- Signs provided by the City must be posted by the applicant within ten (10) feet of the right-of-way of the adjacent public roadway on or before the last Friday of the month prior to the hearing date. The signs shall be free from obstructions and easily viewed for reading from the roadway. If signs are not posted properly, the application shall not be considered. The signs are to remain in place until the final public hearing has been completed.

Rezoning Fees:

Size of Tract	Rezone to R	Rezone to R-G, R-M	Rezone to GC, I
0 - 4.99 Acres	\$ 300.00	\$ 360.00	\$ 600.00
5 - 9.99 Acres	\$ 600.00	\$ 900.00	\$1,080.00
10 - 50 Acres	\$ 840.00	\$1,200.00	\$1,440.00
51 + Acres	\$1,200.00	\$1,440.00	\$1,800.00



Community Affairs
5000 Austell Powder Springs Rd
Suite 141
Austell, GA 30106
Office: (770) 944-4309
Web: www.austellga.gov

Application for Rezoning/Annexation

Application No.: _____

Application Date: _____

PC Hearing Date: _____

Council Hearing Date: _____

Applicant: _____ email: _____

Business Phone: _____ Home Phone: _____

Address

(Representative's Signature) (Representative's Name Printed)

Titleholder: _____

Business Phone: _____ Home Phone: _____

Address

(Signature) (Printed)

Zoning Request From: _____ To: _____
(Present Zoning) (Proposed Zoning)

For the purpose of: _____

Size of the Tract: _____ Acre(s) County: _____

Location: _____

Land Lot(s): _____ District(s): _____

Parcel(s): _____ Tax ID#: _____

* NOTE: All property owners must sign an application.



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PROPERTY/FINANCIAL DISCLOSURE REPORT BY APPLICANT

(A separate form must be complete by each applicant* – please see definition below.)

Does any member of the Austell City Council or the Austell Planning and Zoning Commission have a property interest (direct or indirect ownership, including any percentage or ownership less than total) in the subject property? _____

If so, describe the nature and extent of such interest:

Three horizontal lines for describing property interest.

Does any member of the Austell City Council or the Austell Planning and Zoning Commission have a financial interest (direct ownership interests of the total assets or capital stock where such ownership interest is ten percent (10%) or more) of a corporation, partnership, limited partnership, firm, enterprise, franchise association, or trust, which has a property interest (direct or indirect ownership, including any percentage of ownership less than total) upon the subject property? _____

If so, describe the nature and extent of such interest:

Three horizontal lines for describing financial interest.

Does any member of the Austell City Council or the Austell Planning and Zoning Commission have a spouse, mother, father, brother, sister, son or daughter who has any interest as described above? _____

If so, describe the nature and extent of such interest:

Three horizontal lines for describing family interest.

I certify that the foregoing information is true and correct, this the _____ day of _____, 20_____

By: _____

If the answer to any of the above is "yes," then the member of the Austell City Council or the Austell Planning and Zoning Commission must immediately disclose the nature and extent of such interest in writing to the Mayor and Council of the City of Austell, Georgia. A copy shall be filed with this application. Such disclosures shall be public record and available for public inspection at any time during normal working hours.

*Applicant means any person who applies for a rezoning action and/or any attorney or other person representing or acting on behalf of a person who applies for a rezoning.



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CAMPAIGN DISCLOSURE REPORT BY APPLICANT

(A separate form must be complete by each applicant* – please see definition below.)

Has the Applicant made, within two (2) years immediately preceding the filing of this application for rezoning, campaign contributions aggregating two hundred fifty dollars (\$250.00) or more to a member or members of the Austell City Council or the Austell Planning and Zoning Commission who will consider the application?

If so, the Applicant and/or the attorney representing the applicant must file a disclosure report with the Austell City Council within ten (10) days after this application is first filed.

Please supply the following information which will be considered as the required disclosure:

The name of the member(s) of the Austell City Council or the Austell Planning and Zoning Commission to whom the campaign contribution or gift was made:

Two horizontal lines for text entry.

The dollar amount of each campaign contribution made by the Applicant to the member(s) of the Austell City Council or the Austell Planning and Zoning Commission during the two (2) years immediately preceding the filing of this application and the date of each such contribution:

Two horizontal lines for text entry.

An enumeration and description of each gift having a value of two hundred fifty dollars (\$250.00) or more made by the Applicant to the member(s) of the Austell City Council or the Austell Planning and Zoning Commission during the two (2) years immediately preceding the filing of this application.

Two horizontal lines for text entry.

I certify that the foregoing information is true and correct, this the _____ day of _____, 20_____

By: _____

If the answer to any of the above is "yes," then the member of the Austell City Council or the Austell Planning and Zoning Commission must immediately disclose the nature and extent of such interest in writing to the Mayor and Council of the City of Austell, Georgia. A copy shall be filed with this application. Such disclosures shall be public record and available for public inspection at any time during normal working hours.

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