



Austell Police Department

O. Scott Hamilton, Chief of Police

5000 Austell Powder Springs Road
 Suite 113
 Austell, Georgia 30106
 Main: (770) 944-4320 / Fax: (470) 372-1687
www.austellga.gov

Shameta Harrell, Deputy Chief

Engagement Request Form

Community Engagement events requires a 30-day notice.

Event Date		Event Time	
Duration of event		Attire Formal/Business /Casual	
Event Name		Event Topic	
Requesting Organization		Organization Website	
Event Location Parking Instructions, Check-in Instructions On site point of contact			
Requesting Party Name and Title		Email	Phone Number
Audience Size		Venue Space Type	
Briefly describe the request and expectation of attending officer			
Please email a completed form to nfontaine@austellga.gov for scheduling.			

“Part of the solution”

www.austellga.gov/Policeand911.aspx